

Chili Town Board Meeting

December 11, 2024

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Jared Hirt**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: Anyone wishing to be heard at a public hearing, please step up to the podium.

G. Public Forum

The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to five minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 11/13/2024

Reports Submitted –

- 2024 Y/E Report Architectural Advisory Committee
- 2024 Y/E Report Assessor
- 2024 Y/E Report BAR
- 2024 Y/E Report Building Department
- 2024 Y/E Report Conservation Board
- 2024 Y/E Report Ethics
- 2024 Y/E Report Finance
- 2024 Y/E Report Historian
- 2024 Y/E Report Historic Preservation Board
- 2024 Y/E Report Library
- 2024 Y/E Report MIS
- 2024 Y/E Report Planning Board
- 2024 Y/E Report Recreation Department & Senior Center
- 2024 Y/E Report Town Clerk
- 2024 Y/E Report Traffic & Safety
- 2024 Y/E Report Zoning Board
- 2030 Comprehensive Plan – Y/E 2024
- Advanced Payment of Claims – November 2024
- Building Department Report – November 2024
- Dog Control Reports – November 2024
- Historic Preservation Minutes – 10/21/2024, 11/18/2024
- Library Board Minutes – 10/22/2024
- Monthly Financial Report – October 2024
- Planning Board Minutes –
- Recreation/Senior Center Report – November 2024
- Town Clerk Report – November 2024
- Zoning Board Minutes – 10/22/2024

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J. Correspondence –

- 1. Virginia Ignatowski, Town Clerk has received notification from Mark Merry, Zoning Board; that he is resigning effective December 31, 2024.

K. Pending Business

L. Old Business

M. New Business

RESOLUTION #236 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective December 9, 2024:

Jessica Taylor

RESOLUTION #237 RE: Purchase of Computer Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Director of Management Information Services has determined that the Town needs to replace obsolete computer equipment that has passed its useful life; and

WHEREAS, the replacement of said equipment is in accordance with the Town’s plan to replace obsolete computer equipment on a rotating basis; and

WHEREAS, to facilitate remote work and continuity of operations the Director of Management Information Services recommends desktop computers be replaced with laptop computers for users who may be required to work remotely; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase (8) laptop computers with docking stations and accessories, and (6) desktop computers with accessories, as well as (8) monitors with accessories for a sum not to exceed \$11,500.00 from Account A1680.2 (Information Technology - Equipment) from Dell, under New York State Aggregate Buy Hardware Contract #PM20820; and

BE IT FURTHER RESOLVED, that the equipment being replaced and other outstanding obsolete IT equipment is hereby declared to be surplus equipment and that the Director of Management Information Services is hereby authorized to disposed of said equipment.

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RESOLUTION #238 RE: 2024 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$3,500.00 from A8160.4 (Refuse & Garbage – Temp Help) to A8540.4 (Drainage – Storm Water Compliance); and

BE IT FURTHER RESOLVED, to transfer \$10,000.00 from DA5142.4 (Snow Removal Miscellaneous) to DA5130.2 (Machinery - Equipment).

RESOLUTION #239 RE: Letter of Credit Release #2 for Rose Hill, Phase 4

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$7,290.00 be released from the letter of credit #520012491 with the Tompkins Community Bank for Rose Hill, Phase 4, leaving a balance of \$916,604.33; subject to engineering fees and street light bills to the Town.

RESOLUTION #240 RE: Letter of Credit Release #13 for Rose Hill, Phase 2

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$62,461.33 be released from the letter of credit #520006900 with the Tompkins Community Bank for Rose Hill, Phase 2, leaving a balance of \$6,940.15; subject to engineering fees and street light bills to the Town.

RESOLUTION #241 RE: Letter of Credit Release #8 for Rose Hill, Phase 3

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$136,028.84 be released from the letter of credit #520006988 with the Tompkins Community Bank for Rose Hill, Phase 3, leaving a balance of \$98,319.44; subject to engineering fees and street light bills to the Town.

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RESOLUTION #242 RE: ARPA/ SLFRF Funds

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on Resolutions #142, 198, 235 from 2023, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards the installation of fitness equipment at Union Station Park, and this project cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$20,108.18; and to amend expense account A7110.2 (Parks - Equipment) by a decrease of \$20,108.18; and

WHEREAS, on Resolution #156, from June 12, 2024, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards the construction of a new veteran's memorial at the community center, and this project cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$2,121.06; and to amend expense account A7110.2 (Parks - Equipment) by a decrease of \$2,121.06; and

WHEREAS, on Resolution #172, from June 14, 2023, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards the purchase of a new bus for the senior center, and this equipment cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$3,132.22; and to amend expense account A7110.2 (Parks - Equipment) by a decrease of \$3,132.22; and

WHEREAS, on Resolution #262, from November 15, 2023, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards the installation of new playground equipment and surfacing at Hubbard Park, Lower Davis Park, Upper Davis Park and Union Station Park, and this project cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$216,132.72; and to amend expense account A7110.2 (Parks - Equipment) by a decrease of \$216,132.72; and

WHEREAS, on Resolution #272, from December 13, 2023, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards network security enhancements, and this project cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$37.00; and to amend expense account A1680.2 (Information Technology - Equipment) by a decrease of \$37.00; and

WHEREAS, on Resolution #75, from January 17, 2024, the Town Board authorized the use of ARPA/SLFRF Funds to be used towards the replacement of outdated air handling units on the Town Hall facility, and this project cost less than what was allocated; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by a decrease of \$15,132.80; and to amend expense account A7110.2 (Parks - Equipment) by a decrease of \$15,132.80.

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RESOLUTION #243 RE: Paul Road Sidewalk Project Funding

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town has signed an IMA with Monroe County for the Paul Road Sidewalk Project, in which the County will reimburse the Town for up to 50% of the construction costs, in an amount not to exceed \$755,500.00; and

WHEREAS, in 2021, the Federal Government passed the American Rescue Plan Act (ARPA), which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, to deliver funds to state, local and tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, the SLFRF program provides governments the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the Town of Chili has received funding from the SLFRF program and wishes to use proceeds from that program for the benefit of the community applying SLFRF funds towards the Paul Road Sidewalk Project; and

WHEREAS, on January 16, 2013, on Resolution #84, the Town Board established the Sidewalk Reserve, for the purpose of inventory, planning and installation of new sidewalks; and

WHEREAS, in an effort to reduce the fiscal burden on the current and future budgets, the Town wishes to use funds from the Sidewalk Reserve for the costs related to the Paul Road Sidewalk Project; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A2389 (Misc. Revenue – Other Governments) by an increase of \$755,500.00, and to amend expense account A5410.2 (Sidewalks – Equipment) by an increase of \$755,500.00; and

BE IT FURTHER RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by an increase of \$325,823.42; and to amend expense account A5410.2 (Sidewalks - Equipment) by an increase of \$325,823.42; and

BE IT FURTHER RESOLVED, that funds in an amount not to exceed \$430,000.00 from the Sidewalk Reserve be used to pay for the costs related to the Paul Road Sidewalk Project, subject to permissive referendum, to be paid from account A5410.2000.0097 (Sidewalks – Equipment – Sidewalk Reserve); and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

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RESOLUTION #244 RE: November 20, 2024 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2024 Resolution #1 authorized vouchers to be paid November 20, 2024, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 47536, 47612, 47617, 47619-47624, 47629-47639, 47641, 67643, 67645-47648, 47652, 47656-47657, 46659-47661, 47663-47714, 47717 totaling \$130,178.90 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 104,310.44
Highway Fund	9,471.55
Library Fund	3,457.91
Drainage District	9,039.00
Fire Protection Districts	3,900.00
Total Abstract	<u>\$ 130,178.90</u>

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RESOLUTION #245 RE: December 4, 2024 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2024 Resolution #1 authorized vouchers to be paid December 4, 2024, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 47591, 47640, 47723, 47725, 47727, 47729, 47736-47817 totaling \$1,309,574.67 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 548,797.44
Highway Facility Reserve	31,950.00
Retirement Contribution Reserve	70,000.00
Highway Fund	349,671.04
Library Fund	86,388.42
H61 Archer Rd Park	203,310.00
Drainage District	814.00
Fire Protection Districts	479.35
Street Lighting Districts	18,164.42
Total Abstract	<u>\$ 1,309,574.67</u>

The next meeting of the Chili Town Board will be recessed until December 31, 2024 at 12:00 PM in the Town of Chili, Town Hall Main Meeting Room 3333 Chili Avenue, Rochester, NY 14624.