

Chili Town Board Meeting
February 12, 2020
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** _____

Councilwoman **Mary C. Sperr** _____

Councilman **Michael S. Slattery** _____

Councilman **James V. Valerio** _____

Supervisor **David J. Dunning** _____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker's time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 1/15/2020

Reports Submitted –

Advanced Payment of Claims – January 2020

Building Dept. Report – January 2020

Conservation Board Minutes – 1/6/2020

Dog Control Report – January 2020

Recreation Center Report – January 2020

Senior Center Report – January 2020

Town Clerk Report – January 2020

J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification from Philip Supernault, Historic Preservation Board that he is resigning effective February 1, 2020.

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #111 RE: SEQR Determination for Adoption of Local Law#_____ of 2020 titled “Solar Energy Systems in the Town of Chili”

OFFERED BY: _____ SECONDED BY: _____

WHEREAS, the Town of Chili Town Board (hereinafter referred to as Town Board) has determined the Adoption of Local Law#_____ of 2020 titled “Solar Energy Systems in the Town of Chili” (hereinafter referred to as Action) to be a Type I Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and does hereby accept Part 2 of the Full Environmental Assessment Form, dated February 12, 2020 prepared by the Town Supervisor; and

WHEREAS, the Town Board finds that the Full Environmental Assessment Form, Parts 1 and 2, provides a reasoned elaboration of the impacts likely to result from the Town Board's action to approve the proposed Action; and

WHEREAS, the Town Board did conduct a public hearing January 15, 2020 commencing at 7:00 P.M. at the Town Hall in the said Town and discussion upon the matter having been had and all persons desiring to be heard having been duly heard; and

WHEREAS, the Town Board, as the designated lead agency under the State Environmental Quality Review (SEQR) Regulations, has given consideration to the comments received from Involved and Interested Agencies; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7 (c) (1) of the SEQR Regulations and the information contained in Parts 1 and 2 of the Full Environmental Assessment Form; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board has considered the list of potential environmental effects set listed in Section 617.7, taken a hard look and engaged in a reasoned elaboration of the submitted information, analysis above and all supporting documentation and has concluded that the action will NOT result in a significant adverse environmental impact; and

BE IT FURTHER RESOLVED, that the Town Board does hereby make a Determination of Non-Significance on said Action and directs the Town Supervisor to sign and date the Full Environmental Assessment Form and the Negative Declaration Form; and

BE IT FINALLY RESOLVED, that the Town Board directs the Town Clerk to certify this resolution and place it in the Town files on the Adoption of Local Law #_____ of 2020.

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RESOLUTION #112 RE: Adoption of Local Law# ____ of 2020 Titled “Solar Energy Systems in the Town of Chili”

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, a proposed Local Law # ____ of the year 2020 titled “Solar Energy Systems in the Town of Chili” was introduced to the Town Board of the Town of Chili by Councilman DeCory on the 11th day of December, 2019; and

WHEREAS, at a meeting of the Chili Town Board held at the Town Hall in the Town of Chili, New York on the 15th day of January, 2020, a public hearing was held at 7:00 p.m. to consider adoption of the proposed Local Law # ____ of the year 2020 entitled “Solar Energy Systems in the Town of Chili” to said Local Law; and

NOW, THEREFORE, BE IT RESOLVED, that Local Law # ____ of 2020, as amended is hereby enacted by the Town Board of the Town of Chili.

RESOLUTION #113 RE: Historic Preservation Board

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that John Kinton be appointed Chairperson of the Historic Preservation Board and shall be paid \$65.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

RESOLUTION #114 RE: Office Clerk IV – PT

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, On June 12, 2019, by Resolution #192, the Town Board appointed Kathleen Reed as Office Clerk IV – PT Temporary, at \$25.00 per hour; and

WHEREAS, the Town Board wishes to reaffirm said appointment for a term to be determined by the Town Supervisor; and

BE IT RESOLVED, that Kathleen Reed be appointed Office Clerk IV – PT Temporary, at TBD per hour effective January 13, 2020.

RESOLUTION #115 RE: Drainage Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Scott Beaman be reappointed to the Drainage Committee for a three (3) year term to expire on December 31, 2022.

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RESOLUTION #116 RE: Use of the Senior Center Trust and Agency Account

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

WHEREAS, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to use \$500.00 to offset the cost of the St Patricks' Day luncheon, to be held on March 13th, 2020.

RESOLUTION #117 RE: Donation to the Senior Center Trust and Agency Account

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

WHEREAS, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to accept a \$1000.00 donation in memory of Mary White, to be deposited in the Senior Center Trust and Agency.

RESOLUTION #118 RE: Disposal of Chairs

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Senior Center Director has deemed 19 chairs to be in a condition unsuitable for use at the Senior Center and has replaced them with new chairs; and

WHEREAS, others may find the chairs of benefit; and

NOW, THEREFORE, BE IT RESOLVED, that the Senior Center Director is hereby authorized to donate chairs or dispose of as appropriate.

RESOLUTION #119 RE: Building Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Lisa Ioannone be appointed provisionally as Planning Clerk and be paid an annual salary of \$34, 651.00 (PG 25) effective date TBD, expenses to be paid by voucher as incurred.

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RESOLUTION #120 RE: In Memory of Hon. Melvin L. Olver

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Olver family during the passing of Hon. Melvin L. Olver, who on January 22, 2020 passed away; and

WHEREAS, Hon. Melvin L. Olver served as a Member of the Zoning Board of Appeals from 11/17/1982 – 5/4/1984 and as Town Justice from 1/1/1985 – 12/30/2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in his honor and takes a moment of silence in Hon. Melvin L. Olver’s memory. The Town Clerk is hereby directed to send a copy of this resolution to the Olver family.

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RESOLUTION #121 RE: Standard Work Day for Town Council and Boards/Committee Members

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, as part of the audit conducted by examiners from the Office of the State Comptroller, the Town has received communications from the NYS Local & Retirement System pertaining to its compliance with Regulation 315.4; and

WHEREAS, employees who are paid stipends per meeting or session must have their Record of Activity calculations based on days per meeting/session versus the previous method of days per month; and

WHEREAS, the State revised the Record of Activity calculations for certain employees based on acceptable guidelines; and

WHEREAS, the Town of Chili desires to establish standard work day values for positions not previously captured; and

NOW, THEREFORE, BE IT RESOLVED, that the town of Chili hereby establishes the following as standard work days for Town Council and Board / Committee members:

Title	Standard Work Day (Hrs/Day)
Town Council Member	6.0
Architectural Advisory Committee member	6.0
Board of Assessment Review member	6.0
Conservation Board member	6.0
Drainage Committee member	6.0
Historic Preservation Board member	6.0
Parks and Recreation Committee member	6.0
Traffic and Safety Committee member	6.0
Planning Board member	6.0
Zoning Board of Appeals member	6.0

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BE IT FURTHER RESOLVED, the Town of Chili will report days worked per meeting/month to the New York State and Local Employees' Retirement System based on the Record of Activities submitted by these officials to the human resources department:

Title	Name	Days/Meeting/Month (based on Record of Activities)
APPOINTED	OFFICIALS	Days/Meeting
Drainage Committee Member	Nicholas Sanguedolce	.25
Stenographer	Sandy Hewlett	1.32
Planning Board member	David Cross	.44
ZBA member	Fred Trott	.5
Planning Board member	Matt Emens	.62
Conservation Board member	Jill Fornarola	.44
AAC member	Robert Latragna	.57
Parks and Rec member	Melissa Cunningham	.5
ELECTED	OFFICIAL	Days/Month
Councilwoman	Mary Sperr	4.32
Councilman	Jordon Brown	7.25

RESOLUTION #122 RE: Fund Balance & Reserve Policy

OFFERED BY: _____ **SECONDED BY:** _____

NOW, THEREFORE, BE IT RESOLVED, that the Fund Balance & Reserve Policy shall be adopted as written and shall be adopted February 12, 2020, by Resolution #122.

RESOLUTION #123 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective February 10, 2020:

Christopher Casale, Kevin Hall, Philip Keys, Alex Lenegan

RESOLUTION #124 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective September 9, 2019:

Ed Mederski

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RESOLUTION #125 RE: Clifton Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Clifton Fire Department active list effective February 3, 2020:

Stephen Darrow

RESOLUTION #126 RE: Letter of Credit Release #1 for 30 Airline Drive

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$52,533.68 be released from the letter of credit #1107535360 with Canandaigua National Bank for 30 Airline Drive, leaving a balance of \$73,597.68; subject to engineering fees and street light bills to the Town.

RESOLUTION #127 RE: February 5, 2020 Abstract – 2019 Payables

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid February 5, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 33902-33903, 33918-33919, 33922, 33926, 33932-33934, 33936, 33939, 33944-33946, 33948-33949, 33951-33952, 33959-33961, 33968, 33977-33979, 33988-33993 totaling \$1,310,704.68 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 50,703.51
Highway Fund	3,082.42
Library Fund	1,789.26
H60 Community Center	1,242,003.28
Street Lighting Districts	13,126.21
Total Abstract	<u>\$ 1,310,704.68</u>

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RESOLUTION #128 RE: February 5, 2020 Abstract – 2020 Payables

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid February 5, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 33869-33870, 33881, 33896-33898, 33914-33916, 33920-33921, 33931, 33935, 33938, 33940-33943, 33950, 33953-33958, 33962-33967, 33969-33976, 33981, 33996-33998, 34001, 34008-34019, 34021-34031, 34033-34037, 34039-34070 totaling \$574,310.23 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 116,349.53
Workers' Comp Reserve	125,000.00
Highway Fund	204,021.62
Library Fund	3,746.91
H60 Community Center	28,672.00
Drainage District	225.17
Fire Protection Districts	<u>96,295.00</u>
Total Abstract	<u>\$ 574,310.23</u>

The next meeting of the Chili Town Board will be Wednesday, March 11, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.