

Chili Town Board Meeting
December 11, 2019
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** _____

Councilwoman **Mary C. Sperr** _____

Councilman **Michael S. Slattery** _____

Councilman **Jordon I. Brown** _____

Supervisor **David J. Dunning** _____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker's time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 11/13/2019

Reports Submitted –

- 2019 Y/E Report Architectural Advisory Committee
- 2019 Y/E Report Assessor
- 2019 Y/E Report BAR
- 2019 Y/E Report Building Department
- 2019 Y/E Report Conservation Board
- 2019 Y/E Report Drainage Committee
- 2019 Y/E Report Finance
- 2019 Y/E Report Historian
- 2019 Y/E Report Historic Preservation Board
- 2019 Y/E Report Library
- 2019 Y/E Report MIS
- 2019 Y/E Report Planning Board
- 2019 Y/E Report Parks & Recreation Committee
- 2019 Y/E Report Recreation Department
- 2019 Y/E Report Senior Center
- 2019 Y/E Report Town Clerk
- 2019 Y/E Report Traffic & Safety
- 2019 Y/E Report Zoning Board
- 2030 Comprehensive Plan – 2019 Y/E Report
- Advanced Payment of Claims – November 2019
- Architectural Advisory Committee Minutes – No December 2019 Meeting
- Building Department Report – November 2019
- Conservation Board Minutes – 11/4/2019
- Dog Control Reports – November 2019
- Drainage Committee Minutes – No December 2019 Meeting
- Historic Preservation Board Minutes – 10/21/2019
- Monthly Financial Statement – October 2019, November 2019
- Parks & Recreation Minutes – 10/15/2019
- Recreation Center Report – November 2019
- Senior Center Report – November 2019
- Town Clerk Report – November 2019
- Zoning Board Minutes – 7/23/2019, 8/27/2019, 9/24/2019, 10/22/2019

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J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification from James Valerio, Zoning Board that he is resigning effective December 31, 2019.

K. Pending Business

L. Old Business

M. New Business

RESOLUTION #265 RE: Purchase of Computer Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Director of Management Information Services has determined that the Town needs to replace obsolete computer equipment that has passed its useful life; and

WHEREAS, the replacement of said equipment is in accordance with the Town’s plan to replace obsolete computer equipment on a rotating basis; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase (5) new desktop computers (2) laptops, and (1) laptop dock to replace obsolete equipment for a sum not to exceed \$9,500.00 from A1680.2 (Information Technology - Equipment) from Gov Connection, under New York State contract #PM20860 and NCPA contract #01-44; and

BE IT FURTHER RESOLVED, that the equipment being replaced and other outstanding obsolete IT equipment is hereby declared to be surplus equipment and that the Director of Management Information Services is hereby authorized to disposed of said equipment.

RESOLUTION #266 RE: Fire and Ambulance Contracts

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign Fire and Ambulance Contracts in accordance with the 2020 Budget, pending review of counsel.

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RESOLUTION #267 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective below:

Steve Kalmbach, Sr. (From Exempt List 10/14/2019), Jake Mance (12/9/2019)

RESOLUTION #268 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective below:

Regina Hines (11/11/2019), Dave Veator (11/18/2019)

RESOLUTION #269 RE: Chili Fire Department Exempt List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list to the CFD Exempt List effective below:

Joe Steimer III (11/20/2019)

RESOLUTION #270 RE: Donation to the Senior Center Trust and Agency Account

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

WHEREAS, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to accept a \$50.00 donation from Peter Darling and \$70.00 from Moira Miller and Joan Trinchera in memory of Dorothy DeGrave. The total is \$120.00 to be deposited in the Senior Center Trust and Agency.

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RESOLUTION #271 RE: SEQR – Declaration of Intent for Lead Agency Status for the Adoption of Local Law# ____ of 2020 Amending Chapter 500, Section ____ of the Town Code of the Town of Chili

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili (hereinafter referred to as Town Board) has reviewed Part 1 of the Full Environmental Assessment Form, dated December 10, 2019 and prepared by the Commissioner of Public Works for the adoption of Local Law # ____ of 2020 Amending Chapter 500, Section ____ of the Town Code of the Town of Chili (hereinafter referred to as Action); and

WHEREAS, the Town Board considers said Action to be classified as a Type 1 Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that it is the only involved agency under the SEQR Regulations to insure compliance of this Action with said Regulations; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the Part 1 of the Full Environmental Assessment Form, referenced above herein; and

BE IT FURTHER RESOLVED, that the Town Board does hereby classify the proposed Action referenced above herein to be a Type I Action under Part 617 of the SEQR Regulations; and

BE IT FURTHER RESOLVED, that the Town Board, as the only Involved Agency under SEQR does hereby declare its intent to be the designated Lead Agency for ensuring SEQR compliance and does hereby designate itself as Lead Agency; and

BE IT FINALLY RESOLVED, that the Town Board directs the Town Clerk to certify this resolution and place it in the Town Files on the Adoption of Local Law # ____ of 2020.

RESOLUTION #272 RE: SET PUBLIC HEARING FOR LOCAL LAW # ____ OF 2020 ON GROUND MOUNTED SOLAR EQUIPMENT IN THE TOWN OF CHILI

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, Local Law # ____ of the year 2020 has been introduced; and

WHEREAS, the Town Board, prior to its final deliberations regarding the merits of said local law, wishes to offer the members of the public an opportunity to be heard; and

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be set for January 15, 2020 at 7:00 p.m. at the Town of Chili Main Meeting Room, 3333 Chili Avenue, Rochester, NY 14624 to consider the adoption of Local Law # ____ of the year 2020 on Ground Mounted Solar Equipment in the Town of Chili.

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RESOLUTION #273 RE: Letter of Credit Release Carriage House, Section 3 - Final

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$39,512.20 be released from the letter of credit #520005347 with Bank of Castile for Carriage House, Section 3, leaving a balance of \$0.00; subject to engineering fees and street light bills to the Town.

RESOLUTION #274 RE: Letter of Credit Release #5 for King Forest Section 6, Phase A

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$3,664.97 be released from the letter of credit #520005369 with Bank of Castile for King Forest Section 6, Phase A, leaving a balance of \$12,800.00; subject to engineering fees and street light bills to the Town.

RESOLUTION #275 RE: Establish Letter of Credit for Rose Hill Estates – Phase 2

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for Rose Hill Estates, Phase 2 in the amount of \$860,091.22.

Items within the letter of credit include, but are not limited to storm sewers, roadway work, street trees, street lights, storm water control and erosion and sediment control.

RESOLUTION #276 RE: Establish Letter of Credit for TUGI, LLC at 1891 Scottsville Road

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for TUGI, LLC in the amount of \$113,812.40.

Items within the letter of credit include, but are not limited to erosion and sediment control features, storm sewers and post construction storm water management facilities.

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RESOLUTION #277 RE: Purchase of Snow Blower and Chute

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Commissioner of Public Works has determined that the acquisition of a skid steer mounted snow blower and truck chute would be beneficial and improve the snow and ice removal operations within the public right of way; and

WHEREAS, the following quotes were received:

<u>Bidder</u>	<u>Total Bid</u>
Bobcat	\$7,566.00
Quick Attach Attachment Inc.	\$9,737.00
Monroe Tractor	\$11,078.78
Five Star Equipment	\$13,775.00

WHEREAS, the Commissioner of Public Works/Superintendent of Highways has reviewed the submitted quotes and has made a determination that the proposal from Bobcat best meets the intent of the specification and requirements of the town and is acceptable for the intended use and recommends that it be accepted; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Commissioner of Public Works, to accept the quote from Bobcat for a cost to not exceed \$8,0000.00 to be paid from Account DA5142.2 (Snow Removal Equipment).

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RESOLUTION #278 RE: 2019 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to amend budget SL5182.4236.0304 (Street Lighting – Pumpkin Hill) by an increase of \$250.00; and

BE IT FURTHER RESOLVED, to amend Pumpkin Hill Lighting District Fund appropriated fund balance to \$1,000.00 from the 2019 adopted budget amount of \$750.00; and

BE IT RESOLVED, to amend budget SL5182.4236.0312 (Street Lighting – Blueberry Hill) by an increase of \$250.00; and

BE IT FURTHER RESOLVED, to amend Blueberry Hill Lighting District Fund appropriated fund balance to \$1,250.00 from the 2019 adopted budget amount of \$1,000.00; and

BE IT RESOLVED, to amend budget SL5182.4236.0335 (Street Lighting – Chili Consolidated District #1) by an increase of \$3,000.00; and

BE IT FURTHER RESOLVED, to amend Chili Consolidated District #1 Lighting District Fund appropriated fund balance to \$16,000.00 from the 2019 adopted budget amount of \$13,000.00; and

BE IT FURTHER RESOLVED, to transfer \$2,000.00 from A1990.4 (Contingency) to A1410.4 (Town Clerk – General Code Updates); and

BE IT FURTHER RESOLVED, to transfer \$185.00 from A1680.4 (Information Technology – Software Support) to A1680.2 (Information Technology - Equipment); and

BE IT FURTHER RESOLVED, to transfer \$8,000.00 from DA5142.4 (Snow Removal – Sander and Plow Parts) to DA5142.2 (Snow Removal - Equipment).

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RESOLUTION #279 RE: In Memory of Dorothea “Dottie” Pompa

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Pompa family during the passing of Dorothea Pompa, who on November 19, 2019 passed away; and

WHEREAS, Dorothea Pompa served as the Director of the Chili Library from 7/23/1973 to 12/30/1999; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in her honor and takes a moment of silence in Dorothea Pompa’s memory. The Town Clerk is hereby directed to send a copy of this resolution to the Pompa family.

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RESOLUTION #280 RE: November 20, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid November 20, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 31961, 32828, 33050-33051, 33179, 33259, 33263, 33266-33268, 33274-33275, 33279, 33285-33287, 33289-33290, 33303, 33305, 33312-33313, 33315-33326, 33329-33401, 33403, 33405, 33407, 33409-33417 totaling \$1,215,741.37 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 41,265.61
Highway Fund	295,807.14
H60 Community Center	875,212.37
Drainage District	6.25
Fire Protection Districts	3,200.00
Sidewalk Districts	250.00
Total Abstract	<u>\$ 1,215,741.37</u>

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RESOLUTION #281 RE: December 4, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid December 4, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 32822, 32908, 32989, 32992-33004, 33013-33014, 33017-33019, 33021-33022, 33024, 33026-33047, 33053-33092, 33094-33095, 33097-33100, 33102, 33104-33110, 33138, 33195, 33203, 33264-33265, 33269-33273, 33281, 33292-33302, 33306, 33408, 33418, 33421-33422, 33426-33428, 33439-33448, 33454-33500, 33502-33537 totaling \$855,927.54 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 414,612.32
Assessment Reserve	1,000.00
Highway Fund	300,041.61
Library Fund	76,197.44
H60 Community Center	50,356.74
Drainage District	800.00
Street Lighting Districts	12,919.43
Total Abstract	<u>\$ 855,927.54</u>

The next meeting of the Chili Town Board will be recessed until Wednesday, December 31, 2018 at 12:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.