

Chili Town Board Meeting
March 13, 2019
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** _____

Councilwoman **Mary C. Sperr** _____

Councilman **Michael S. Slattery** _____

Councilman **Jordon I. Brown** _____

Supervisor **David J. Dunning** _____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker's time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

1. Update Community Center Project.

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 2/13/2019

Reports Submitted –

Advanced Payment of Claims – February 2019

Building Department Report – February 2019

Conservation Board Minutes – 2/4/2019

Dog Control Reports – February 2019

Drainage Committee Minutes – 10/2/2018 (No Meetings – November, December, January)

Library Board Minutes – 1/22/2019

Monthly Financial Statement – January 2019, February 2019

Planning Board Minutes – 1/8/2019

Recreation Center Report –

Senior Center Report – February 2019

Town Clerk Report – February 2019

J. Correspondence –

1. The Town of Chili has received notification that Benjamin Haight, Highway Department is resigning effective March 20, 2019.

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #136 RE: Copier Equipment Lease

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the current copier equipment lease is scheduled to expire on March 15, 2019; and

WHEREAS, the Director of Management Information Services has reviewed a number of products to determine what best meets the printing, copying, and records management needs of the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services hereby recommends that the Town Board authorize the Town Supervisor to enter into a copier lease agreement with Toshiba Business Solutions, Inc. for the supply and maintenance of copier equipment for a term of 60 months. Cost of the lease to be \$786.64 per month. Maintenance fees charged at \$0.0045 per click for black and white output, and \$0.044 per click for color output. Maintenance fees include parts, service, and toner supplies, and will be billed quarterly. All fees to be paid from A1680.4 (Information Technology Contractual).

RESOLUTION #137 RE: 2019 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$600.00 from A1920.4 (Municipal Association – AOT Conference) to A1220.4 (Supervisor – Training/Conferences); and

BE IT FURTHER RESOLVED, to transfer \$3,800.00 from A1220.4 (Supervisor – Training) to A1430.4 (Personnel – Training).

RESOLUTION #138 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective March 11, 2019:

David Garcia, Roger Varner, Chuck Keiser

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RESOLUTION #139 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective March 2, 2019:

Bryan Pelkey

RESOLUTION #140 RE: Standard Work Day and Reporting Resolution for Employees

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Chili Public Library Board of Trustees establishes work hours and the standard work day for Chili Public Library employees; and

WHEREAS, a resolution was passed at the Board of Trustees February 26, 2019 meeting establishing the standard work day for the positions below; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Chili hereby accepts the following as standard workdays for the Chili Library officials and will report this to the New York State and Local Employees' Retirement System based on the Library's time keeping system submitted to the human resources department:

Title	Standard Work Day
Library Cleaner	7.5
Library Bookkeeper	7.5

BE IT FURTHER RESOLVED, that the town of Chili hereby establishes the following as standard workdays for the following positions and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system submitted by these officials to the human resources department:

Title	Standard Work Day (Hrs/Day)
Recreation Cleaner	7.0
Historian	7.0
School Traffic Guards	6.0

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RESOLUTION #141 RE: Disposal of Surplus Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the following listed equipment is, in the opinion of the Superintendent of Highways/Commissioner of Public Works, obsolete and of no further use to the Town of Chili; and

WHEREAS, the Town is best served by disposing of these items for their highest value in whatever form attainable; and

NOW, THEREFORE, BE IT RESOLVED, that subject to awarding of bids for new vehicles or the purchase of new equipment, the Town Board authorizes disposition of the following vehicles and equipment and hereby directs the Superintendent of Highways/Commissioner of Public Works to procure the highest reasonable compensation for such items and apply the proceeds there from, if any, in accordance with Section 142(5) of the Highway Law:

- #279 – ODB Gas Leaf Machine
 - #216 – 2008 JCB Backhoe
 - #93 – 2009 International Plow Truck
 - #262 – 2008 Ford Pickup
 - #174 – 2010 John Deere Mower
 - Un-numbered - Engine Cherry Picker
 - Henderson Sander, Model FSH I, Serial # FSH27201
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RESOLUTION #142 RE: Purchase of Replacement Sander

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the sander, Model FSH I, Serial # FSH27201 for plow truck #94 was damaged in a motor vehicle accident on January 25, 2019; and

WHEREAS, based on an inspection by the Town of Chili Highway Department and Henderson Products (sander manufacturer) it was determined that that sander is damaged beyond repair and requires a full replacement; and

WHEREAS, the cost of a full replacement sander in the amount of \$22,256.00 has been received by the Town from C&M Forwarding; and

NOW, THEREFORE, BE IT RESOLVED, to amend the 2019 revenue budget DA2680 (Insurance Recoveries) by an increase of \$22,256.00; and amend the 2019 expense budget DA5130.2 (Machinery - Equipment) by an increase of \$22,256.00; and

BE IT FURTHER RESOLVED, to authorize the purchase one (1) new replacement FSH-II Salter/Sander for the Highway Department under Oneida County Contract Bid from Henderson Products and Service at a cost not to exceed \$22,256.00, to be paid from account DA5130.2 (Machinery-Equipment).

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RESOLUTION #143 RE: Purchase of 10 Wheel Dump with Plow Package

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, included in the approved 2019 budget is the purchase of one (1) new 10-wheel plow truck and plow package replacement; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the purchase one (1) new Model VHD64F300 6X4 plow truck replacement with plow package for the Highway Department under Onondaga County Contract Bid, Bid Reference Number 7823, from Beam Mack Sales and Service at a cost not to exceed \$257,000.00 to be paid from account DA5130.2 (Machinery-Equipment).

RESOLUTION #144 RE: SEQR - Designating the Town Board Lead Agency Status for the Granting of an Easement for 3235 Chili Avenue

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili (hereinafter referred to as Town Board) has reviewed the Part 1 of the Short Environmental Assessment Form, prepared by the Commissioner of Public Works for the granting of a permanent easement to the Gates Chili Ogden Sewer District for property located at 3235 Chili, Rochester NY 14624 (Tax ID 146.13-1-19) (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as an Unlisted action under the State Environmental Quality Review (SEQR) Regulations; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate itself as the lead agency for the Action.

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RESOLUTION #145 RE: SEQR - Determination of Significance for the Granting of Easement for 3235 Chili Avenue

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili (hereinafter referred to as Town Board) has determined that the granting of an easement to the Gates Chili Ogden Sewer District for property located at 3235 Chili, Rochester NY 14624 (Tax ID 146.13-1-19) (hereinafter referred to as Action) to be an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and does hereby accept Part 2 of the Short Environmental Assessment Form, dated March 13, 2019 and prepared by the Town Supervisor; and

WHEREAS, the Town Board has conducted an Uncoordinated Review, in accordance with the SEQRA Regulations, such that each and any other involved agency review the impacts of the proposed action independently and make its own determination of significance about the action; and

WHEREAS, the Town Board finds that the Short Environmental Assessment Form, Parts 1 and 2, provides a reasoned elaboration of the impacts likely to result from the Town Board's action to approve the proposed Action; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in the SEQR Regulations and the information contained in Parts 1 and 2 of the Short Environmental Assessment Form; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board determines the action to be an unlisted action for the purposes of SEQR and based on the information and analysis above and the supporting documentation referenced above that the proposed action WILL NOT result in any significant adverse environmental impacts and directs the Town Supervisor to sign and date Part 3 of the Short Environmental Assessment form.

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RESOLUTION #146 RE: Granting of Easement to the Gates Chili Ogden Sewer District – 3235 Chili Avenue

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, Gates Chili Ogden Sewer District is seeking a Permanent Easement from the Town of Chili as depicted, described and set forth on Exhibit 1A annexed here to; and

WHEREAS, the purpose of said easement is to lay, construct, reconstruct, increase, enlarge, raise, lower, erect, relocate, inspect, maintain, protect, operate, repair and replace at its discretion; any and all conduits, pipes, manholes and all other appurtenances and fixtures which the Grantee shall require now and in the future within the easements for sanitary sewer purposes; and

NOW, THEREFORE, BE IT RESOLVED, that upon approval of the Attorney for the Town Board of the Town of Chili, the Town of Chili shall grant to the Gates Chili Ogden Sewer District a permanent easement located at 3235 Chili, Rochester NY 14624 (Tax ID 146.13-1-19). The easement to be granted is depicted on a survey map made by Rob A. Vento, PLS from Passero Associates, dated January 31, 2019; as set forth on Exhibit 1A annexed here to; and

BE IT FURTHER RESOLVED, the Supervisor of the Town of Chili, is hereby authorized and directed to execute, on behalf of the Town of Chili, all necessary documents relating to the granting of the easement after the documentation has been reviewed and approved by the Attorney for the Town Board.

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RESOLUTION #147 RE: February 20, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid February 20, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 30523, 30595, 30598, 30600, 30603, 30606-30607, 30609-30611, 30614-30617, 30620-30623, 30625, 30629, 30633-30638, 30640-30641, 30644, 30646-30648, 30651-30652, 30654-30729 totaling \$1,867,206.26 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 45,257.38
Highway Fund	108,537.88
Fire Protection Districts	1,633,411.00
Ambulance District	80,000.00
Total Abstract	<u>\$ 1,867,206.26</u>

RESOLUTION #148 RE: March 6, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid March 6, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 30509, 30604-30605, 30624, 30738-30741, 30743-3045, 30751-30755, 30764-30767, 30770-30771, 30777-30780, 30788, 30790-30801, 30804-30815, 30817-30859 totaling \$297,697.13 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 81,801.40
Highway Fund	82,358.48
Library Fund	2,311.12
H60 Community Center	117,027.43
Drainage District	352.18
Street Lighting Districts	13,846.52
Total Abstract	<u>\$ 297,697.13</u>

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The next regular meeting of the Chili Town Board will be on Wednesday, April 10, 2019 at 7:00 p.m. in the Chili Town Hall Main Meeting Room.